



SPACE 2 GROW CHILDREN AND YOUNG PEOPLE'S FUND

FIFTH ROUND OF FUNDING - SUMMER 2018

MINIMUM ELIGIBILITY CRITERIA

Applicant Information Summary		
Aim of the Fund	<p>This fund is aimed at projects that target children, young people and/or families whose needs are greatest and support YBF and LBB/CCG's ambition of developing and enhancing the capacity and sustainability of the local children and young people's voluntary, community and social enterprise sector.</p> <p>We are specifically seeking applications for projects/activities for children, young people and/or families that:</p> <ul style="list-style-type: none"> • Develop emotional wellbeing and resilience • Enhance social inclusion 	
Geographical Area of Benefit	Projects must benefit children and young people living or schooling in the London Borough of Barnet	
Total Funding Available	Grant Pot no.5 £100,000.	
Contribution of Grant	£50,000 YBF Funding and Fundraising activities, £50,000 NHS Barnet Clinical Commissioning Group.	
Size of Grants Available	Applications should not exceed £10,000.	
Deadlines	Open for Applications	Thu 5th July 2018
	Application Deadline	Fri 3rd Aug 2018 (noon)
	Panel Meeting	Week commencing 20th August 2018
	Applicants informed	By Friday 24th August 2018
Completion	All grant funded projects must be completed within 12 months* of the award or agreed start date. *unless agreed otherwise	

Young Barnet Foundation Vision & Mission - it is important that you understand who we are and why we do what we do and that as a member you are committed to supporting our aims, mission and vision.

Our Vision

Where Barnet as one community, invests in all our children and young people, ensuring that they have opportunities for fun, growth, connection, success and celebration - helping today's children become tomorrow's confident, successful adults.

Our Mission

Space 2 Grow - ensuring that children and young people can access local opportunities, in safe spaces, to grow and develop to be the best that they can be.

As a membership vehicle, we provide strong fundraising and capacity building support to the local voluntary sector. Driving new initiatives and supporting existing services by working in partnership with our members, both community and statutory partners, local businesses and residents of Barnet.

Projects will deliver *at least one* of the following key objectives: -

- Meeting emerging need
- Piloting a new initiative (with aim of using data to seek further funding)
- Upscaling of an existing project with proven track record
- Collaboration with YBF member organisation(s)
- Urgent need for the charity

Applications will be assessed against:

- Evidence of need
- Quality of planning of project, showing proposed delivery and marketing of project to drive engagement
- Impact on emotional wellbeing and resilience of children and young people
- Impact on access, delivery, networks and evidence of partnership working
- Financial need of the organisation and value for money

Who can apply?

- Please see Applicant Guidance later in this document.

Eligible projects:

- Please see Applicant Guidance later in this document.

Match funding:

- There is no requirement to have match funding as part of the project and 100% grant funded projects will be considered. However, we do assess and score projects in terms of the 'leverage' that our grant may bring about in terms of cash match funding and in-kind contributions. We aim to give advice and signpost to other funders.

Delivery, Partnerships & Networks:

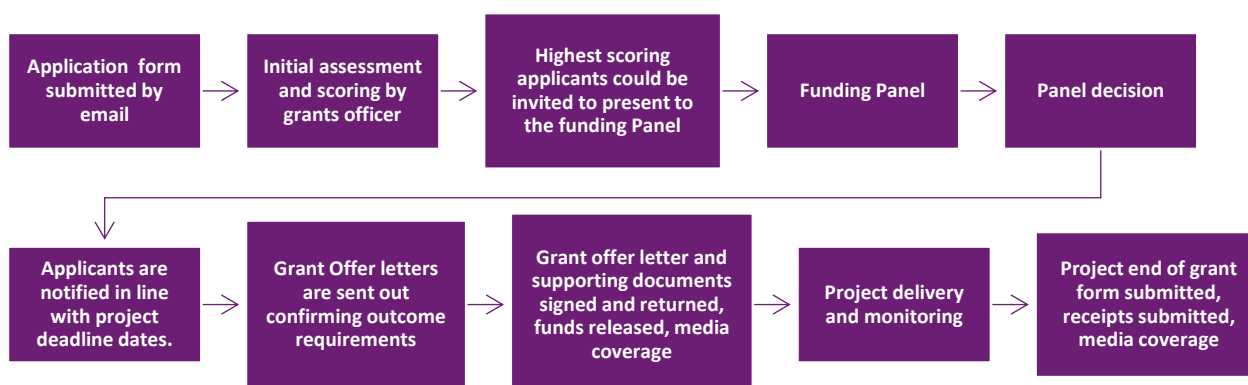
- We want to encourage projects that develop or strengthen delivery of services to children and young people through partnerships between organisations or through networks. The panel are happy to consider applications for match funding.

Geographic Location:

- The fund is open to CYP projects within the London Borough of Barnet.

Project Start:

- Applicants are asked to apply only if their project can proceed within 12 weeks of the grant award confirmation. [If planned start date is outside of the 12 weeks, please contact Young Barnet Foundation before applying as your application may still be considered]. See application and project delivery flow-chart below for your information.



Minimum eligibility criteria:

- Applicants must be a member of the Young Barnet Foundation (complying with the YBF membership criteria) – membership is free.
- Applicants must be a voluntary and community sector organisation as per the definition (below), registered charities [including CIOs \(charitable incorporated organisations\)](#). However, given the limited funding available and our mission to support small local voluntary and community groups, especially groups that find it difficult to access wider funding.
- The purpose of the grant must be to benefit children and young people (0-25, to include transition and disability) in the Borough of Barnet, with focus on enhancing emotional wellbeing and building resilience.
- The project/activity/programme for which funding is being sought does not have to be new, but should be based on a need or an identified gap/need in service.
- Applicants must have a bank account in the name of the organisation or group, which requires at least two joint signatories, who are not related, for all transactions.
- Have the necessary systems, policies and procedures that fulfil legal requirements e.g. accounts, health and safety, equal opportunities, insurance, safeguarding etc (these requirements will be checked as part of the application process).

- All staff working to deliver the project must be DBS checked and organisations must follow strong safeguarding procedures as detailed in their safeguarding policy. This will need to be submitted with your application for funding.
- Applicants need to ensure that strong governance procedures are in place and that they are 'fit for purpose'.
- Each grant application must be spent within 12 months (or 18 months in prior agreed circumstances).
- We cannot fund ongoing projects year on year.
- ***Applicants will be encouraged to join London Youth and participate in their 'Quality Mark' scheme.*

***this is not a condition of the grant, merely an encouragement to ensure that organisations are aware and supported to adopt procedures to help them develop.*

<i>Grants Pot</i>	<i>Funding Available</i>	<i>Open</i>	<i>Closed</i>	<i>Panel Decision</i>
5	£100,000	5 th July 2018	3 rd August 2018	By 24 th August 2018

When to bid:

*NB: Please note these dates may be subject to change due to circumstances beyond our control

Grant Monitoring Process:

All grant recipients will be required to monitor their projects against pre-determined criteria provided and submit monitoring reports. Reports will be required at the end of the project, as agreed with the Grants Committee. In some circumstances, a mid-point report may be required – this would be stipulated as part of the grant

This report should contain details on progress and the successes of the project. This should include:-

- Information on the numbers of children/young people engaged, stats – age, gender, etc, outcomes achieved as well as feedback from service users. This may include recording the progress young people make in terms of recorded/accredited outcomes.
- Evidence of successful outcomes against stated objectives:
 - Benefit children and young people in the London Borough of Barnet
 - Build resilience in children and young people
 - Improve emotional wellbeing
 - Remove stigma - making it easier for children and young people to access services and ask for help
 - Demonstrate fresh thinking through partnership working
- How the Charity's grant was used including relevant documentation, receipts etc.
- Your Grants Manager or nominated person, may also undertake a Monitoring Visit to see how your project is progressing. If your grant is related to a specific activity, please advise your Grants Manager of the session dates over the project year so that they can attend at an appropriate time.

We are encouraging all applicants to join us in using the *Upshot* monitoring and evaluation web based tool. For more information, please contact Young Barnet Foundation. Costs are extremely competitive for an organisation at less than £5 per week for Members (£240.00 inc VAT pa). Whilst it is not a requirement for the application your consideration to

aid unified Monitoring and Evaluation is encouraged. Full training is provided. The software can be used for use throughout your organisation and not just for the Space 2 Grow funded project. Further information available at <http://upshot.org.uk/>

Please note: reporting is not designed to be onerous, however, we need to evidence the impact of funding so that we can grow local funding to support the sector further along with accounting for Public Money.

Application process:

Applications must be submitted via email using the application form available online for download at www.youngbarnetfoundation.org.uk and submitted by email to grants@youngbarnetfoundation.org.uk

Decision Making Process:

Assessment: Applications will initially be scored by YBF Grants Officer against the funding criteria and scoring matrix.

Funding Panel: Those highest scoring applications will then be reviewed by an independent Funding Panel composed of a mix of interested stakeholders. These may include:

- Representative(s) from the Young Barnet Foundation board of Trustees
- A representative from NHS Barnet Clinical Commissioning Group
- A representative from the Local Authority
- Young Barnet Foundation Funder Representative
- Young person(s)
- A representative/s from other appropriate funding agencies may also be invited to attend

The funding panel's decision is final. There is no appeal process in place. Due to the expected volume of applicants, it will not be possible to give feedback at this time.

Panel Outcome: Applicants will be notified of the outcome of their application within 4 weeks* of the panel meeting, where possible. The outcome of the application may be:

- Full Grant
- Partial Grant
- Decline
- Where we have declined an application we will try to signpost your application to other funders, partners or members who maybe able to assist.

Funding criteria:

<ul style="list-style-type: none">• Applications can be for sums up to a value of £10,000. Only 1 or 2 grants will be awarded at this size with remaining funds allocated to smaller applications.
<ul style="list-style-type: none">• Must be for the provision of projects/activities/services/programmes (including pilots) for children and young people aged 0-25 of age, (funding can be used to cover the project/activity/services/programme cost, venue costs or capital equipment where these are directly related to the application). With the key objective of improving emotional wellbeing and resilience within children and young people..
<ul style="list-style-type: none">• The fund is operated on an inclusive basis and applications are equally sought for projects/activities/services/programmes/pilots for children and young people with special educational needs and/or disabilities.
<ul style="list-style-type: none">• Must help meet the needs, outcomes, priorities and objectives for children and young people in the local area.

<ul style="list-style-type: none"> We welcome applications to enhance sector development and viability testing.
<ul style="list-style-type: none"> Young people should be involved in informing the development of the application (e.g. through consultation) to ensure the project/activity/ service/programme is accessible, affordable, wanted and valued by young people.
<ul style="list-style-type: none"> Projects/activities/services/programmes/pilots that involve or benefit groups of vulnerable young people will be given additional weighting in the decision-making process.
<ul style="list-style-type: none"> Projects/activities/services/programmes that include matched-funding are acceptable (to the panel).
<ul style="list-style-type: none"> Applications which are solely for capital items (equipment) will also be considered.
<ul style="list-style-type: none"> Applications for staff/volunteer or trustee training will be considered, as long as there is a clear benefit to the applicant's organisation in delivering services to children and young people and can be demonstrated that it is clearly linked to the aims and objectives of the YBF.
<ul style="list-style-type: none"> Each application will be judged on its own merits and be subject to the judgement of the Grants Committee.
<ul style="list-style-type: none"> All sections of the application form must be completed in full (unless stated otherwise within the form)
<ul style="list-style-type: none"> Applying successfully or otherwise for Space 2 Grow #1, #2, #3 or #4 does not preclude you from applying for Space 2 Grow #5

Exclusions: The Young Barnet Foundation's mission is to support the local CYP VCS; therefore, the Grants Panel cannot consider applications for/from the following: -

Sole benefit of individuals.	Bursaries for higher education (including postgraduate)
National organisations with no track record of delivery in the Charity's beneficial area	Programmes that fall under PHSE, Citizenship.
Other grant-giving organisations	Conservation and environmental projects where the project is primarily conservation focused and not children and young people.
Housing Associations	Core costs for umbrella bodies or second tier organisations
Hospitals, Hospices or Clinical Commissioning Groups	Political or religious activities (although secular projects by faith groups are welcomed where there is a wider community benefit).
Statutory bodies to fund their normal services or activities (including Schools etc). Please see 'Minimum eligibility criteria' above.	Retrospective funding.
For statutory obligations	Overnight school journeys or trips abroad
General charitable appeals	Events/activity whose principle aim is to raise funds for other organisations.
Lobbying and campaigning	Medical care (including rehab) and resources
Endowment funds	Feasibility studies
Research	Funding to meet an overspend on a project funded elsewhere.
Telephone helplines	

This is not an exhaustive list and applicants should contact us if they are unsure whether they qualify to apply.

Informing us of significant events.

It is necessary for you to keep the Young Barnet Foundation informed of any significant events that will have an impact on the work that we are funding, or on your organisation. Please do not wait until the end of your grant to advise us of these changes.

You should inform the Foundation immediately if any of the following changes occur:

- A major organisational change or new policy direction
- A change to your organisation's name or constitution
- Significant and unexpected changes to your Trustee board
- A severe funding crisis or other threat to the viability of the organisation including insolvency
- A potential merger
- Winding up of the organisation
- Any other significant change to your organisation or project.

Terms and definition

Voluntary and community sector

The Voluntary & Community Sector (VCS, sometimes referred to as the Third Sector), is the terms used to describe the range of organisations which are neither state nor the private sector. It includes organisations such as associations, self-help and community groups, voluntary organisations, social enterprises, housing associations, mutuals and co-operatives. Such organisations are sometimes, but not always, charitable (as defined in law) but may be registered charities. VCS Organisations are independent of government; 'value-driven' – that is, they pursue social, environmental or cultural objectives rather than primarily aiming to make profit; they reinvest any surpluses, or in the case of Social Enterprises all surpluses, in the pursuit of their objectives.

A **constituted group** is a **group** of people who come together to further any objective; in this case, to support children and young people. The **group** is run on a voluntary basis and is set up as a small organisation in its own right, with a management committee, constitution and its own bank account.

This document is expected to be read in conjunction with the Space 2 Grow Children and Young People's Fund (no.5) Terms and Conditions.

Further information

For further information on any aspect of the Space 2 Grow – Children and Young People's Fund please visit www.youngbarnetfoundation.org.uk or email info@youngbarnetfoundation.org.uk

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